

The ZBA is a quasi-judicial board that renders decisions on land use related requests such as variances and Conditional Use Permits. The ZBA hold public hearings on most agenda items. The ZBA does not deal with rezoning requests, the approval of subdivision, or amendments to the Land Development Code. All board members are expected to follow the City's standards on conflicts-of-interest and ex-parte communications. The Mayor makes a recommendation on who is appointed to the ZBA and City Council approves the appointments.

The ZBA has a standing schedule to meet the on the third Tuesday of every month, unless there is a conflict with a holiday, election, or there is a lack of agenda items. The meetings are scheduled to begin at 7 PM.

Currently, the City of St. Cloud does not pay any of their appointed board members, but the Administration will be discussing this policy as part of the upcoming budget cycle. All ZBA appointments are for three year terms. The policy has been to allow a person serve two consecutive terms. All ZBA members must reside within the City limits.